

**MINUTES OF MEETING  
BOARD OF COMMISSIONERS  
CALCASIEU CAMERON HOSPITAL SERVICE DISTRICT  
d/b/a WEST CALCASIEU CAMERON HOSPITAL  
TUESDAY, MAY 24, 2022  
11:00 A.M. - BOARD ROOM**

A regular meeting of the Board of Commissioners of Calcasieu Cameron Hospital Service District d/b/a West Calcasieu Cameron Hospital was held on Tuesday, May 24, 2022, in the hospital Board Room. Mr. Bobby LeTard called the meeting to order at 11:00 a.m. Mr. Rick Watson led the group in prayer.

COMMISSIONERS PRESENT: Bob Davidson; Frank LaBarbera; Bobby LeTard; Rick Watson; Joe Devall

COMMISSIONERS ABSENT: None

OTHERS PRESENT: Janie Fruge'; Jobie James; Christi Kingsley; Kris Lyons; JW Peloquin; Robbin Odom; Dondra Zaunbrecher; Dr. Brian Gamborg

GUESTS PRESENT: Steve DeRouen; Woody Daigle

Mr. Steve DeRouen, CPA, presented the 2021 audit report. Financial highlights include: the Hospital's assets and deferred outflows exceeded its liabilities and deferred inflows at the close of fiscal year 2021 by \$37,101,483.00, which represents a 0.4% increase from last fiscal year. The Hospital's net patient service revenue increased \$8,746,635 (16.6%) and the total operating expenses increased \$7,574,379.00 (9.5%). Amount of Cash and Cash Equivalents were \$3,066,747.00 and Assets whose use is limited-cash equivalents was \$14,289,619 for an end-of-year Cash and Cash Equivalents total of \$17,356,366.00 and a total Current Asset amount of \$44,498,983.00. Net property, Plant and Equipment was \$33,804,036.00 for Total Assets in the amount of \$85,942,464.00 compared to \$79,339,845.00 in 2020. Asset to Liability ratio = 3.42 to 1. Total Liabilities were \$42,551,614.00 with \$29,364,178.00 of that being Other Post-Employment Benefits. Net patient Service Revenue was \$61,541,953.00 – an increase of \$8,746,635.00 from 2020; Federal Grants in the amount of \$1,535,275.00 were received; Other Revenue was \$13,869,799.99 for a Total Revenue amount of \$75,411,752.00 compared to \$74,037,056.00 in 2020. Total Operating Expenses were \$87,321,862.00 compared to \$79,747,483.00 in 2020 - resulting in an (\$11,910,110.00) Income from Operations. Ad Valorem Taxes totaled \$9,116,422.00 compared to \$10,189,414.00 in 2020. There was an increase in our Net Position in the amount of \$168,467.00. For the year ending December 31, 2021, the Hospital's proportion of the Net Pension Liability was 4.60% with our proportionate share being (\$7,639,445.00) – a net pension asset - and our percentage of the total Pension Liability was 100.04% (completely funded). The Auditor's Opinion is as follows: *“The financial statements of the business-type activities of the West Calcasieu Cameron Hospital, a component unit of Calcasieu and Cameron Parish Police Juries, as of December 31, 2021 and 2020, and the respective changes in financial position and cash flows*

*thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.*” There were no findings or exceptions in the Internal Control and Compliance Report or in the Internal Control and Compliance Report Federal Funds. The report of Statewide Agreed Upon Procedures has not yet been completed. There are no anticipated findings. That concluded the Audit Presentation.

Mr. Bobby LeTard called a recess for lunch at 11:21 a.m. None were opposed.

At 11:55 a.m. Mr. Bobby LeTard called for the meeting to resume. Mr. Woody Daigle, Regional Representative for Senator John Kennedy, was welcomed.

Mr. Bobby LeTard presented a plaque to Mr. Joe Devall in recognition of his 16 years of dedicated and faithful service as a Commissioner on the Board. Mr. Devall has resigned his Commission, effective in June. A new Commissioner will be appointed by the Cameron Parish Police Jury to fill the vacancy.

Mrs. Janie Fruge’ announced that Mrs. Dondra Zaunbrecher was the recipient of the March CEO Shining Star Award. Dondra was recognized for her service to the CEO, Senior Leadership Team, Board of Commissioners and other Departments throughout the Hospital.

Mrs. Janie Fruge’ then shared a Patient Experience story. She shared a message written in a card sent to ICU by a patient’s family member: *“Hi Colby. My dad really enjoyed when you were his nurse. You have a very pleasant personality and a kindness about you. Very good qualities for someone in the medical field. Hopefully it will rub off on others. It takes effort to maintain a positive attitude with so much negativity these days. We appreciate your efforts.”* That concluded the Patient Experience report.

Mr. LeTard presented the minutes from the meeting of the Board of Commissioners held on April 26, 2022, for approval. Mr. Bob Davidson made a motion to approve the minutes as presented. Mr. Joe Devall seconded the motion. The motion passed unanimously. Mr. LeTard announced the next meeting of the Board of Commissioners will be held on June 28, 2022.

Mrs. Frugé presented the Chief Executive Officer’s report. She began by reporting on Hospital Service District Funds. After a delay since July 1, 2021, there has been an agreement between the participating Hospitals and funds will begin to be received. Next, Mrs. Fruge’ reported on the recent Culture of Safety Survey. There were 221 participants. The Senior Leadership Team is reviewing the results and will develop an action plan as necessary. That concluded the CEO report.

Mrs. Jobie James, Chief Financial Officer, presented the Financial Reports for the hospital through April 30, 2022. She reported a balance of \$12,883,429.05 in cash, compared to \$17,322,722.35 in March. Contributing factors include a quarterly retirement payment, payment to Belfor, and several Capital Purchases. Mrs. James explained that the days outstanding in A/R are at 40.77 for April, falling below the set goal of 55 days outstanding in A/R. Mrs. James continued by reporting \$14,718,388.76 in Gross Revenue in April, compared to a \$13,999,935.00 budget. Net Revenue was \$3,948,191.94. Mrs. James then reported Operating Expenses of \$7,153,347.87 compared to a budget of \$6,414,648.00. Net Income for April was 4,528,746.59, compared to a budget of \$170,043.00 and at (\$248,689.38) this time

last year. Contributing factor is related to FMP and CEA funds. She continued by reporting that admissions were decreased with 152 admissions in April compared to a budget of 176 and 176 this time last year. Census Days were decreased with 522 compared to a budget of 845. Average Length of stay was 3.4 days compared to 4.8 days budgeted and 4.8 in prior year; and Average Daily Census was 17.4 compared to 28.2 in prior year. Readmissions percentage was at 4.6 % which is decreased from last year. Next, Mrs. James reviewed the Monthly Dashboard stating as of the end of April in the area of Safety – Hospital Inpatient Readmissions, where patients are readmitted within 30 days of discharge for any reason, percentage is 4.6% for April with 7 readmissions and 6.6% YTD. The Annual Net Income is \$1,462,887.00 with an YTD budget of \$2,000,000.00. In the area of Efficiency comparing Full Time Equivalents per Adjusted Average Daily Census to prior year, is 9.9 compared to 5.1 in prior year. Contributing factor is a decrease in in-patient volume.

Next, Mrs. Kris Lyons reviewed the HCAHPS report for April. Scores indicate 46.2% positive comments for inpatients with 27 responses received; 68.4% positive comments for ED with 32 responses received; and 100% positive comments in ambulatory surgery with 15 responses received. That concluded the Financials report.

Mr. JW Peloquin then presented a Facilities report. He began with an update on the Carlyss Medical Clinic. The electrical components have been delivered and are currently being installed. The AC should be operational within the next two (2) weeks. A re-work is necessary on the ceiling grid and the final coat of paint will be applied. Next, Mr. Peloquin provided an update on the Cath Lab project. Cleaning is currently ongoing and the final tie-in on medical gases is in process. A specialist will be arriving on-site to take care of an issue that was discovered with one of the AC units. Equipment will be delivered on June 6<sup>th</sup> with a three-week installation period following. Mr. Peloquin then reported that maintenance has been in process on Third Floor for about three weeks. Handrails have been installed, all patient rooms and hallways have been painted. We expect the millwork to be delivered around the third week of June. Duct cleaning on third floor has been completed. Later this week, Mr. Peloquin and Mr. Cedars will be meeting with King Architects to prepare a punch list of items for completion of the Dynamic Dimensions project. That concluded the Facilities report.

Mrs. Robbin Odom gave a Patient Care Report. She began by reporting that we will be decreasing the use of Agency Staff in the near future. That concluded the Patient Care Report.

Next, Mrs. Kristine Lyons presented the High Reliability and Performance Improvement Report. She began with a report and presentation of the WCCH PI Indicators for 2022. In addition, the Minutes of the May 12, 2022, meeting of the Performance Improvement Committee were presented for review. That concluded the High Reliability and Performance Improvement Report.

Moving into New Business, Mrs. Janie Fruge' presented the board with a list of Medical Staff Appointments, Reinstatements and Resignations, and Delineation of Privileges:

**ITEMS REQUIRING APPROVAL FROM THE  
BOARD OF COMMISSIONERS – May 24, 2022  
(Approved/recommended by Medical Executive Comt.  
meeting held – May 17, 2022)**

- A.** APRN Summary of Suspension (Johnson Bayou Health Clinic) – *Special Called Medical Executive Comt. meeting on 4/27/2022.*

Update: APRN Summary of Suspension – Request for Leave of Absence – *Medical Executive Comt. meeting on 5/17/2022.*

- B.** Delineation of Privilege form: *Neurosurgery-Spine (attached)*

- C.** Request for Additional Privileges

Chantel Burns, M.D. – Emergency Medicine (PEMM)

- *Rapid Sequence Intubation (RSI) privileges*

Matthew Lovejoy, APRN – CCC/Supervising Physician: M. Oler, M.D.

Kara Warshaw, APRN – WCCH Clinics/Supervising Physician: J. George, M.D.

*(Temporary Privileges granted 5/15/2022)*

- D.** Locum Tenens/Temporary Privileges

Bose Cheeran, M.D. – Interventional Cardiology (Iberia Medical Center)

\*Coverage for C. Thompson, M.D. (*Assignment date 5/27-30/2022*)

- E.** ER Call Schedule – Foot and Ankle – *Remove as ER Call Specialty*

Mr. Rick Watson made a motion to approve and accept the Medical Staff appointments, resignations, recommendations, and Delineation of Privileges – Neurosurgery - Spine as submitted by the Medical Executive Committee. Mr. Frank LaBarbera seconded the motion. Motion passed unanimously.

Mrs. Janie Fruge' then presented an updated Organizational Chart. There was a motion by Mr. Bob Davidson, seconded by Mr. Joe Devall, to approve the Organizational Chart as presented. Motion passed unanimously.

Mr. Rick Watson made the motion at 12:29 pm, seconded by Mr. Frank LaBarbera, to move into Executive Session for the purposes of strategic planning, marketing, and personnel matters in keeping with Louisiana revised Statutes 42:6, 42:6.1, 46: 1073. The motion passed unanimously.

Mr. Rick Watson made a motion at 1:25 pm to move back into Regular Session. Mr. Joe Devall seconded the motion. The motion passed unanimously.

There being no further business, Mr. Bob Davidson made the motion, seconded by Mr. Joe Devall to adjourn the meeting. The meeting was adjourned at 1:26 pm.

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Chairman of the Board

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Secretary of the Board